



Community Resilience Building Workshop {Two Day Session Option – Workshop #1}

~ Workshop Objectives ~

1. Understand connections between ongoing issues, hazard, and local planning and actions in your Community. Define top hazards.
2. Identify and map vulnerabilities and strengths to develop infrastructure, societal and environmental risk profiles for your Community.

~ FACILITATOR'S AGENDA ~

Day 1	ACTIVITIES and OBJECTIVES	Notes
Before Start Personnel	Registration – Sign-in, get name tag, refreshments <ul style="list-style-type: none"> • Provide participants nametags and agenda • Help participants identify which table they're going to • Red, Green, Yellow, Blue Tables (color dots) 	Nametags Participant Agendas (use slide to reduce paper use)
0 minute VIP Core Team Lead	Welcome, Workshop Overview, and Introductions Objective: <i>To introduce workshop purpose and welcome participants</i> <ul style="list-style-type: none"> ○ Local host welcomes participants and general introduction. ○ Local host introduces core team and facilitation team (as appropriate) ○ Turns over to lead facilitator 	
10 th minute Lead Facilitator	Overview Presentation on Workshop Objective: <i>To frame the issue in context of local, regional risk and resiliency.</i> <ul style="list-style-type: none"> • Lead facilitator introduces workshop purpose, desired outcomes, objectives, framework, expectations; reviews agenda • Introduce and turn over to Resource Staff for presentation 	Maps, Computer, Projector
25 th minute Resource Staff	Overview Presentation on Science and Resources Objective: <i>To transfer useful information and data for use during workshop steps.</i> <ul style="list-style-type: none"> • Overview of data and maps available during workshop • 2-3 minutes on clarifying questions • Turn back over to Lead Facilitator 	Maps, Computer, Projector



<p>45th minute Lead Facilitator</p>	<p>Instructions for Small Team Exercise <i>Objective: To provide overview of small team exercise (Steps B – C).</i></p> <ul style="list-style-type: none"> • Introduce Table Facilitators and kick off exercise 	<p>Computer, Projector</p>
<p>50th minute Table Facilitators & Scribes</p>	<p>Profiles: Infrastructure, Societal, Environmental (Steps B – C)</p> <p>INTRODUCTIONS</p> <ul style="list-style-type: none"> • Quickly ask each participant to say name & affiliation. • Identify Small Team Spokesperson for Report Out. • Address any clarifying questions of overall task – risk matrix and base maps. • Introduce and define role of Scribes. <p>Steps to get team comfortable and moving...</p> <ul style="list-style-type: none"> • <u>Step B</u> - Commence small team discussion by addressing top hazards for community and list in the Hazards column on the Risk Matrix. • <u>Step C</u> - Begin in first row/column of sector (i.e., infrastructure, societal, environmental) and identify vulnerability (e.g., port facility, neighborhood, wetland) and strengths (e.g., new Emergency Operation Center, generators, wetlands). • Determine location of vulnerability/strength and list on Risk Matrix and mark on Base Map. • Identify ownership of issue or place. • Identify if feature/asset is a strength and/or vulnerability. <p><u>Remember what gets written on the Risk Matrix needs to be identified on the Base Map via participatory mapping.</u></p> <p><u>Utilize Page 26 of CRB Workshop Guide – Triggering Questions for Hazards, Infrastructure, Societal, Environmental. Keep page open while facilitating small team.</u></p> <p><u>Don't forget to prepare your team for the Report Out!</u></p> <p>Total Time – 100 minutes (more or less time as needed)</p>	<p>Flip Charts, Base Map, Risk Matrix, Markers, Postits, Pens.</p>
<p>150th minute Lead Facilitator</p>	<p>Report Outs – Step B and C <i>Objective: Present findings of each small team to the full group.</i></p> <ul style="list-style-type: none"> • Spokesperson from each small team reports out to full group <p>Total Time – 20 minutes (3-5 minutes/small team spokesperson)</p>	<p>Risk Matrix and Flip Charts (as needed),</p>
<p>170th minute Lead Facilitator</p>	<p>Summary Discussion <i>Objective: Collectively discuss hazards and features/assets.</i></p>	

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	<i>Total time – 20 minutes</i>	
190th minute	Wrap up and Introduce CRB Workshop #2	

Special Notes: 1) Overall timing expressed above will vary based on the needs of individual communities – adjust accordingly; 2) The core team and lead facilitator should predetermine and insert breaks and a meal (if required) depending on the time of day/evening and stamina of participants gathered for the Community Resilience Building Workshop. Be sure to adjust the overall length of the Workshop to accommodate breaks and meal even if it is a working meal; 3) The small team exercise may require additional time depending on the current understanding, background, and expertise of the participants. Refer to the Community Resilience Building Workshop Guidebook for more details.

Contact Adam Whelchel (awhelchel@tnc.org) for further guidance on tailoring this suggested facilitator’s agenda and the Community Resilience Building process to meet your community’s needs.